

## **OCTOBER HEARING - INFORMATION PACK**

This guide provides information about the Lampard Inquiry's Public Hearing, taking place at Arundel House in London during October 2025.

It is to help you get to the hearing centre and gives information on what to expect when you arrive and further details about the venue, facilities and support available.

#### **ESSENTIAL INFORMATION**

The Lampard Inquiry's October 2025 Hearing is taking place at Arundel House, 6 Temple Place, London, WC2R 2PG.

The Hearing will take place from Monday 13 October to Thursday 30 October. The Inquiry will sit on Mondays to Thursdays during this period. No hearings will be taking place on Fridays.

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#### **BEFORE THE HEARING**

### How to register your attendance

Priority for seating in the venue will be given to Core Participants and witnesses, but additional capacity will be made available for members of the public to attend on each sitting day.

You will need to express an interest in attending the public hearing in person. Members of the public are therefore invited to express an interest in attending the hearings in person using Google Form: <a href="https://forms.gle/CW9iPEe39xyF9rpQ9">https://forms.gle/CW9iPEe39xyF9rpQ9</a>.

Where possible please register your expression of interest by Friday 03 October.

Confirmation of attendance will be sent by email on the week commencing 06 October. Please only attend if we have confirmed your place via email and please also bring with you one piece of photographic identification.

Please note that whilst the Lampard Inquiry's hearings are public and open to anyone to attend, due to the subject matter discussed, the Inquiry does not recommend anyone under the age of 18 views the hearings. Please do take this into consideration.

#### YouTube Channel

The hearing will also be live-streamed on the <u>Lampard Inquiry YouTube Channel</u> for anyone who wishes to attend remotely (and no registration is required for this). The hearing will be streamed with a time delay of 10 minutes.

## Reasonable adjustments

If you require any reasonable adjustments to attend the hearing (such as a hearing loop, wheelchair access etc.), then you can let the Inquiry know via the attendance expression of interest form.



#### **GETTING TO THE HEARING**

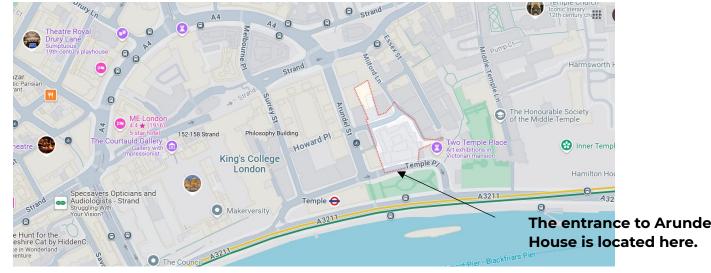
# Location of the Hearing

The Lampard Inquiry's October 2025 hearing is taking place at Arundel House, 6 Temple Place, London, WC2R 2PG.

Please enter the building from the front entrance on Temple Place.

If you are using the London underground, the closest tube station is Temple (Circle and District line). When exiting Temple Underground station turn left and walk up the flights of stairs. Use the pedestrian crossing on your righthand side to cross the road and the entrance to Temple House is directly in front of you.





## Transport to the hearing venue

# By train/underground

The nearest tube station to Arundel House is Temple Underground Station on the Circle and District lines.

Arundel House is less than a three-minute walk from Temple Underground Station.

Other underground stations close by are:

- Embankment 10-minute walk
- Charing Cross Underground or Station 15-minute walk
- Blackfriars 15-minute walk
- Waterloo 20-minute walk

Travel from London Liverpool Street station to Arundel House will take approximately 15 minutes. From London Liverpool Street station, use the underground taking the Circle Line directly to Temple Underground Station.

# By car

Arundel House is located in central London where parking is extremely limited. We advise against driving to the venue if possible. There are no parking spaces available at the venue.

The nearest car parks are:

Car Park	Charges
Name: Bouverie Street Car Park, Blackfriars Address: 11-15 Bouverie Street, Temple, London, EC4Y 8DP Opening times: Mon-Fri: 7am-8pm	All day - £38.00 After 12pm - £30.00
Name: South Bank – London Address: 51 Cornwall Rd, SE1 9PU London Opening times: 24 hours	Up to 2 hours: £7.00 Up to 4 hours: £11.00 Up to 8 hours: £16.00 Up to 12 hours: £22.00 Up to 24 hours: £26.00 Evening: £7.00
Name: Smithfield Car Park	Between 10:00 to 21:00, there is an hourly rate of:



Address: West Smithfield, London,

EC1A 9DS

Opening times: 24 hours

Electric or hydrogen or hybrid - £4.50 Petrol Vehicles registered from 2005 - £5.30 Diesel

Vehicles registered from 2015 - £5.30

Any other vehicle - £7.00

## By bus

There are a number of bus stops located near Arundel House. We recommend using <u>Transport for London's Journey Planner</u> to find a bus route.

## By bike

There are public bike racks located along Arundel Street. Please ensure you bring your own bike lock with you.

In addition, there is a Santander Cycle docking station located on Arundel Street. Bike hire cost from £1.65 for up to 30 minutes.

# **Witness Expenses Policy**

If you are attending the October hearing as a witness, you may be able to claim expenses for attending the Inquiry hearing. These expenses may include costs such as transport, food and childcare. The <u>Lampard Inquiry website has guidance</u>, explaining the rules and the process for claiming witness expenses, including the maximum amounts that can be claimed.



#### DATES AND TIMES OF THE HEARING

The hearing will take place from Monday 13 October to Thursday 30 October. The Inquiry will sit on Mondays to Thursdays during this period. No hearings will be taking place on Fridays.

### Witnesses

We would be grateful if witnesses could arrive between **9:00am and 9:30am,** if your evidence session has been scheduled for the morning, and between **1:00pm and 1:30pm,** for those whose evidence sessions have been scheduled for the afternoon.

# All other attendees

For all other attendees, including Core Participants, RLRs and the public, the doors will open at **09:30am** each day. We would be grateful if you could please arrive by **09:50am at the latest** in order to register, pass through security and be seated before the hearing begins each day.

The hearing will begin each day at **10:00am and finish by 4:30pm**. All attendees need to have vacated the venue by 5:00pm each day.

There will be a short break in the morning and afternoon in which **teas and coffees** will be provided free of charge.

There will be a 1-hour break for **lunch** each day. The timings of the lunch break will vary but predicted to be between 1:00pm and 2:00pm.



#### ON ARRIVAL AT THE HEARING

#### **Media Presence**

Please note that there may be a press area (also known as a press pen) outside of the main Arundel House entrance for media cameras and journalists to base themselves. The media will not be filming all the time or filming everyone who enters. If you do not wish to be filmed walking in, you can politely ask the media not to do so. If you have strong concerns about this, please contact the Inquiry team by email at <a href="mailto:operations@lampardinguiry.org.uk">operations@lampardinguiry.org.uk</a>.

When interviewing families, the Inquiry has asked the media to avoid the main entrance of the building and consider other areas nearby to hold interviews.

Please be aware that the hearing is being filmed throughout and will be broadcast via YouTube (with a 10-minute delay). All those in the hearing room may be caught on camera in the background, or while the cameras are panning.

# Registration

Please enter the building from the front entrance on Temple Place where you will be greeted by a member of the Inquiry team and asked to sign in. Members of the public will need to present one form of photographic identification.

We will provide you with a lanyard to wear at all times while you are in the building. This is for security and identification purposes.

# **Security Checks**

All those attending the hearing must go through a security check each time they enter Arundel House. Please allow extra time to go through security and be aware you may have to queue upon entry.

The security check may include:

- A bag check and/or emptying your pockets
- Walking through an archway detector
- Being checked by a handheld scanner



If you're wearing a head covering for religious or cultural reasons, you can ask for it to be checked with a handheld scanner so you do not have to take it off.

#### **Prohibited Items**

You cannot take the following items into the hearing venue:

- Any weapons or sharp objects these include blades such as scissors, penknives, razors, hammers or other tools and cutlery.
- Any glass for example bottles, other than framed pictures which will be allowed.
- Syringes (unless you have a prescription).
- Alcohol solvents and other potentially harmful substances.
- Liquids that are not drinks (water only) or prescription medicine such as oils, perfumes, lighter refills, glues, and cleaning products. Prescription medicines must have the pharmacist label with your name and the date they were issued.

You will also not be allowed to bring in items that security staff reasonably think could be used as a weapon, even if you think they are harmless.

You will be reported to the police if you try to take a weapon into the hearing centre.

Please advise us if you need any reasonable adjustments to be taken during security checks by emailing us at <u>operations@lampardinquiry.org.uk</u>.

# **Facilities at the Hearing Centre**

The main rooms and facilities available to the public at the hearing centre are:

• **Hearing room** - the Inquiry's proceedings will take place in the Lee Kuan Yew Conference Room, located on the fifth floor of Arundel House. Seating areas will be reserved for Core Participants, witnesses, the media and the public. There will be a restricted number of seats at desks available for RLRs.



• **Emotional support room** – a private space for emotional support to be provided by independent counsellors on a confidential basis.

### **Toilets**

There are toilets available throughout the venue, although please note that they are limited in number and therefore you may have to queue at busy times, such as during the breaks.

# **Safeguarding and Emotional Support**

The wellbeing of people participating with the Inquiry is extremely important to the Chair and the Inquiry team.

The Inquiry will have free specialist emotional support available during the Hearing for Core Participants and witnesses, as well as other attendees, offered by the Inquiry's independent emotional support provider, Hestia, who are an experienced provider of emotional support. This service is overseen by the Inquiry's Chief Psychologist.

If you feel that you need the support of Hestia at the hearing, please approach their support staff, they will be wearing orange-coloured lanyards. Alternatively, please do approach a member of the Inquiry team.

Emotional support will also be available for those not attending the hearing in person, as well as in advance of and after the public hearing. Hestia can offer you:

- A safe space for you to discuss any concerns or feelings related to the Inquiry in a safe environment.
- A variety of techniques and skills for managing difficult emotions and memories.
- Personal strategies developed to help you maintain your wellbeing while engaging with the Inquiry.

Please be aware that this emotional support is focused on your engagement with the Inquiry and is not intended as long-term counselling. If you need ongoing support for mental health or well-being concerns not directly linked to the Inquiry, we encourage you to speak to your GP.



For information on how to access this service please contact the Inquiry team at contact@lampardinquiry.org.uk.

PLEASE NOTE: If you are concerned about the wellbeing of yourself or someone else at the hearing centre, please alert a member of the Inquiry staff or security team who will provide or locate support as soon as possible.

For more information on the emotional support available, please see the <u>Lampard</u> <u>Inquiry website.</u>

### **Evacuation and Fire Alarm Test**

Attendees will be advised of any fire alarm tests and the relevant muster points at the start of each sitting day.

Inquiry and Arundel House staff will be on site to direct attendees out of the building in the event of a fire.

### Wi-Fi

There will be a dedicated Lampard Inquiry Wi-Fi available at Arundel House.

Please note that you cannot use your mobile phone whilst in the hearing room, but you can use it in all other areas of Arundel House.

#### Feedback

If you would like to share feedback about your experience or support at the Lampard Public Hearing, please let us know at operations@lampardinguiry.org.uk.